



SHORT FORM Minutes of the AGM 2017
on Monday 23rd January 2017 commencing 7.45pm
at Wokingham Cricket Club, Sadler's Lane

NOTE: These are the Short Form minutes just containing main points, questions and actions from the AGM. The short form minutes does not contain detailed reports from officers and/or appendices.

PRESENT:

Dennis Prior, Roy Kinner, John Golding, Jon Simmons, Gordon Whickman Martin House, Gail Bonnell, Joe Morris, David Halle, Martin Garrard, Martin Bishop, Graeme Watkins, Sue Jones, Rob Bartlett, Clive Robinson, Colin Mercer, P Wilding, Stephen Theobald, Martin Vlietstra, Mike Carter, Chris Dozell, Keith Machin, Phillip Cambray, Kevin Lavender, Kevin Snapes, John Reed, Mark Ennis, C.S. Harding, Ken Duggan, M Garland, Terry Spice, Francis Golding, G Lupton, Liz Halson, Richard Wyatt, Peter Brown, Andrew Gomez, Bob Woodmansee

AGENDA

1. Welcome by the Chairman
2. Apologies for absence
3. Minutes of 2016 AGM
4. Officers Reports
 - a. Chairman & Appointments Report
 - b. Treasurers Report
 - c. Membership Services Officer's Report
 - d. Education Officer's, Scorers and Webmaster Report
 - e. Performance Officer's Report
5. Constitution – Change to add the new officer role of County Scorer Officer.
6. Subscriptions – No Change proposed
7. Election of Officers 2017
8. AOB

1. Welcome by the Chairman

Dennis Prior the current chairman of BCOA welcomed everyone to the meeting.

2. APOLOGIES for absence:

Carl Kneale, Raj Patel, Vernon Lewis, Neil Doody, Richard Bishop, John Mullins, Giles Bedford, Stephen Madgwick, Ian Dummigan

3. Minutes of 2016 AGM:

Jon Simmons gave a summary of the short form minutes from 2016.

There were no questions or issues from the minutes of the 2016 AGM and these were accepted.

Sue Jones proposed the minutes to be accepted as an accurate summary of the 2016 AGM and Martin House seconded it.

4. Officers Reports

a. Chairman's Report

The chairman's report was given by Dennis Prior.



Dennis mentioned the importance of staying current and attending training courses and CPD. There were some umpires although very experienced had not attended any form of CPD or training in the last 3-5 years. This would not be looked on as favourable going forward.

The long form of the minutes contains the full chairman's report. The chairman's and secretary's report was accepted by the meeting and there were NO questions arising.

b. Appointments Officer's Report

Dennis Prior gave the appointments officer's report.

There were 458 appointments done by BCOA to Berkshire matches during the 2016 season Raj Patel had been working as Appointments Officer under Dennis's Guidance during 2016 and has been proposed and seconded by the committee to take over fully in 2017.

The long form of the minutes contains the full appointments officers report. The appointments officers report was accepted by the meeting and there were NO questions arising.

c. Membership Services Officer's Report

Martin Garrard gave a summarised version of his report. This was based on the numbers sent by Martin Gentle in November.

There are 201 members of ECB ACO who are affiliated to Berkshire ACO. However, of the 201 only 106 were members of BCOA. Martin and Gail have an action to create a small information flyer on the benefits of membership of BCOA (e.g. Subsidised Training, CPD, Monthly meetings, preference on appointments etc....). This will be created and circulated to all.

The long form of the minutes contains the full membership services officer's report. The membership services officer's report was accepted by the meeting and there were NO questions arising.

d. Treasurers Report

Dennis Prior gave the treasurer's report in Carl's absence. He circulated detailed accounts to the meeting. Neil Doody, who is an accountant has audited the accounts and accepted them.

As in previous years, Dennis only went through the differences in figures from the previous year (Highlights below).

- At the end of December we had £ 9723 in the Bank, compared to £9637 the previous December
- Last year we had a Surplus of £878 which is now increased to a Surplus of £ 1596.
- The expenditure from Courses and Training is down due to less courses being run last year.
- The ECB ACO rebate, BCOA gets £4 for every ACO member that is aligned to Berkshire, this is normally paid in the January following a complete year, however, this year we received our rebate in the last week of December, this was £ 804 for 201 ECB ACO members in Berkshire.
- The Umpires appointments & fees on income had increased to £7533. This was due to umpires not being paid on the day with Berkshire cricket invoiced and the money placed



into the BCOA account for payment to members. The payment to members shown in Umpires fees and expenses. This is a change from last year.

- Speaker's fees were £ 0 this year.

QUESTION: Phillip Cambray asked why the invoiced amount of £ 7533 was more than the £6570 paid to umpires in fees. This was due to cancelled games where invoices were still applied but fees not paid, also the WTU licence was paid by ECB. Carl will answer this fully at the next monthly meeting when he attends.

Sue Jones proposed that the accounts should be accepted, Martin House seconded the proposal and the meeting unanimously voted to accept the treasurer's accounts for 2016.

The long form of the minutes contains a more detailed treasurer's report.

e. Education Officer's, Scorers and Webmaster Report

Education Officer:

John Golding reported on the Education activities in 2016. A fuller report is given in the long form of the minutes.

Main points presented include :-

- Umpires Level 1 – 26 candidates, 22 passed on the day, 3 later and 1 disappeared.
- The club scorer's course on line has meant a drop off in scorers and the Level 1 requiring a portfolio and PD means many do not carry onto the Level 1.

All BCOA education courses can be found under the web link: -

<http://www.berkscoa.co.uk/courses.html>

John gave thanks to his professional and first class training team – David Halle, Mike Carter, Liz Halson, Gail Bonnell and all those who had helped in the past.

No questions were raised and the education officer's report was accepted by the meeting.

Scorers Officer:

John Golding gave the scorer's officer's report again based on the numbers of scorers completing various levels of training. This also showed the effect of the club scorers and less coming through onto Level 1. No questions were raised and the scorers report accepted.

Webmaster Report:

John Golding also gave the webmasters report. The website continues to be a good example and has increasing use. Traffic and hits are up. However 50% of that is from Russia and it is attempted by hackers to break into the website. John also mentioned the deleting of 2500 spam emails from Russia etc, to combat this Spam filters have been increased and as a result some emails may not get through that are legitimate. John has reloaded the website twice to ensure that no malicious programs have been planted. Facebook (type in cricket Umpires) is a good way to communicate and the twitter feed is being used as a marketing tool.

No questions were raised on the webmasters report.



f. Performance Officer's Report

Roy Kinner gave the performance officers report.

- Level 1A had seen 6 out of 8 candidates who did the full course carry on to successfully pass the program.
- Once again pre-season friendlies were offered to new and experienced umpires to refresh and progress
- A level 2 program was run in March 2016, 3 attended the course and 2 passed, completing their PD's out of county.
- Captain's marking scheme had been used again. A simple transparent average is used. Roy explained the Bands A, B, C and D across the TVL divisions. 80% was being used as a benchmark for average performance. The concept of best umpires; best games is being followed with some progressing.

- Roy also discussed the importance of CPD and umpires was that there were now paths to other premier leagues to allow developing umpires to progress by other routes than the HCPL. However relationships with the HCPL had improved and a new pathway for umpires to the HCPL will be progressed during 2017 season.

- Roy ended on a discussion of the new education courses, which may not cover man management and experience on field so well... He ended with the thought: -

EDUCATION FOR ALL – PROGRESSION FOR SOME!!!

The meeting thanked Roy for his dedication, professional approach and hard work as Performance Officer in 2016, especially in opening up alternative paths for premier league and progressions and his report was accepted.

5. Constitution – Change proposed to add County Scorer Officer

Due to John Golding resigning as County Education Officer and County Scorer Officer (He will retain the role of Webmaster.) it was decided to split these roles from one person and to add to the constitution the role of county scorer officer.

The meeting accepted unanimously by a show of hands the acceptance of the change to the constitution.

6. Subscriptions – No Change proposed and agreed

The meeting accepted unanimously by a show of hands the acceptance of no change to subscriptions.

7. Election of Officers 2016

Officers serve a 3 year term on a rotating basis and then either step down or seek re-election. A NOTICE WAS SENT TO ALL MEMBERS ASKING FOR NOMINATIONS FOR THE POSTS UP FOR RE-ELECTIONS – NO NOMINATIONS WERE RECEIVED by the deadline of 31st December 2016.

Officers for re-election or posts created and vacated (All other officers remain the same).

- Chairman (up for re-election) – Dennis has decided not to stand for re-election. The committee have proposed and seconded Rob Bartlett; there were no other



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proposed candidates. The meeting also accepted this unanimously by vote and a show of hands.

- County Appointments Officer (up for Re-election) – Raj Patel had been working on this last year under Dennis’s wing. The committee have proposed and seconded Raj Patel; there were no other proposed candidates. The meeting also accepted this unanimously by vote and a show of hands.
- Lay Member (Up for Re-election) – Gail Bonnell had done such a wonderful job with her Administration roles in education and generally; The committee have proposed and seconded Raj Patel; there were no other proposed candidates. The meeting also accepted this unanimously by vote and a show of hands.
- Lay Member (Up for re-election) – The second Lay member was opened to the floor, no volunteers were forthcoming. With John Golding’s experience the committee felt that John’s presence on the committee would be valuable. The committee have proposed and seconded John Golding; there were no other proposed candidates. The meeting also accepted this unanimously by vote and a show of hands. John will also understudy Roy in the Performance Officer role.
- County Scorer Officer (New post) – This became available after 31st December 2016. Therefore the meeting was asked for volunteers and proposals, none were forthcoming. The committee have proposed and seconded Liz Halson who accepted; there were no other proposed candidates. The meeting also accepted this unanimously by vote and a show of hands.
- County Education Officer (Acting) – This post was not for re-election but due to John’s resignation the committee have co-opted Jon Simmons to take over this role for the remaining term of 1 year, until re-election. The meeting also accepted this unanimously by vote and a show of hands.
- Secretary (Acting) - This post was not for re-election but due to Jon Simmons move the County Education Officer; the committee have co-opted Colin Mercer to take over this role for the remaining term of 1 year, until re-election. The meeting also accepted this unanimously by vote and a show of hands.
- Vice-Chairman (Acting) - This post was not for re-election but due to Rob Bartlett’s move to take over as Chairman; the committee have co-opted Colin Mercer to take over this role for the remaining term until re-election. The meeting also accepted this unanimously by vote and a show of hands.

Summary of Committee for 2017:

Chairman	Rob Bartlett
Vice Chairman **	Colin Mercer
Treasurer	Carl Kneale
Secretary **	Colin Mercer
Membership Services Officer	Martin Garrard
County Appointments Officer	Raj Patel



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County Education Officer **	Jon Simmons
County Performance Officer	Roy Kinner
County Scorer Officer	Liz Halson
Lay Member	Gail Bonnell (Administration)
Lay Member	John Golding (Webmaster & Performance Understudy)

** *Co-opted by Committee until end of term*

Rob Bartlett then thanked Dennis for his 9 years' service - originally an umpire in the TVL and appointments officer, with the last 3 years as chairman to mend relationships. Rob proposed the first Honorary Life membership of BCOA for Dennis. The meeting all agreed by a show of hands. Dennis accepted the Honorary Life membership, thanked everyone and accepted a gift of a desk organizer that Roy had organized agreed with Dennis's wife.

8. **AOB**

Colin Mercer suggested that a BCOA end of season dinner or bash be had. Rob Bartlett said an email would be sent to the members and a 40% positive response would mean we would organise the event.

It was suggested the monthly meetings be moved to the 2nd Monday of every month. This was agreed and accepted by the meeting with a show of hands.

There was no further AOB and some welcome eats and nibbles were had by all before the Notchers and Scratchers competition.

The meeting ended at 9:22pm.

ALL INFORMATION on Education courses, workshops and events are on our website:

<http://www.berkscoa.co.uk/>

NEXT BCOA MEETING: The next monthly meeting of the BCOA will be on MONDAY 13th February 2017 at Wokingham CC, Sadlers Lane, 7:30 pm for 7:45 pm start.